



Co-op Academy
Manchester

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Monday 10 December 2018

Dear Parents/Carers

I write to you at the end of what has been another really busy but very positive term here at CAM. Firstly, my thanks go to all of our students who have helped out at the numerous activities and events throughout the term. My thanks also go to all parents and carers who have attended events or meetings to provide support throughout the year. Particular thanks go to those parents who have been able to come along to the half termly Parents' Forum meetings, where we discuss how we can improve the academy further. I encourage all parents / carers to look out for the future dates (<https://manchester.coopacademies.co.uk/events/?category=parent-forum>) for these meetings and to come along if you can.

Our new Year 7 cohort have made a superb start during their time at the academy, and I am delighted that we were oversubscribed this September, with a significant waiting list for places. This is testament to the fantastic work that staff and students do every day and to the reputation that we are jointly building as a centre of excellence. As we draw to the end of the term, it is timely to remind all parents / carers that a full list of term dates and training dates can be found on the academy website (<https://manchester.coopacademies.co.uk/events/?category=term-dates>). Please ensure that you check these in advance of booking any holidays as requests for holiday during term time will not be authorised.

Arrangements for the last day of this term are as follows:

The last day of term is Wednesday 19 December, the academy closes for students at 12.15pm on this day. We are operating an **optional** 'dress down' day for staff and students on the last day of term. Students are therefore allowed to come in to the academy in 'non-uniform' if they wish. Please be advised – if I deem a student's attire to be unacceptable (e.g. extreme or offensive), I will send them home to change (this includes exposed midriffs). Dress-down is optional for students and those who wish to, may still wear normal academy uniform. We are encouraging all students who wish to take part in the dress down day to wear a festive jumper. All students wishing to take part in the dress-down day should bring a donation of £1. The money raised this year will contribute towards Save the Children.

There is no standard lunch service for students on the last day, as students will be leaving the academy at 12.15pm. Students who are entitled to a free school meal will be able to order a 'grab a bag' meal.

The academy re-opens as normal for students on Monday 7th January 2018.

I know many students receive new shoes / clothes over the Christmas break. May I take this opportunity to remind all parents of the academy uniform policy (which can be found on the website (<https://manchester.coopacademies.co.uk/about-us/policies/>)) so that students do not start the new term in

the wrong uniform. This extends to jewellery, piercings and hairstyles / colour. Similarly, some students might receive other expensive items such as phones or bags. I encourage you not to send your child in to the academy with expensive items as the academy does not take responsibility for keeping these items safe. We continue to have a big push on ensuring that all students are equipped for learning at the start of each academy day, and the Christmas break is an ideal opportunity to make sure that your child return in January with all the basic equipment (pens, pencil & ruler) that they need.

All students are entitled to hire a locker throughout their time at the academy. If your child does not have a locker, the small deposit for these (to cover cost of replacement keys) can be paid via ParentPay and/or your child can get a key from the academy library.

I have been delighted with the amount of extra-curricular clubs and events that our students have taken part in this term. If your child is not already accessing these opportunities, do encourage them to take part. A programme of what is available next term is available on our website (<https://manchester.coopacademies.co.uk/students/extra-curricular/>).

Finally, may I take this opportunity to wish you and your families a very happy Christmas break and a peaceful New Year.

Yours faithfully

Mr S Brice
Principal