



Co-op Academy
Manchester

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Dear parents and carers,

Thank you to all for your support during the week, which saw a confirmed COVID case. We are confident that our safety measures are keeping everyone safe.

Friday 25 September is a staff training day

We look forward to seeing our students again on Monday.

COVID updates

- There is a new guide for parents and carers, outlining 'what to do if...' for a range of COVID-related scenarios. Read the guide (<http://manchester.coopacademies.co.uk/wp-content/uploads/sites/17/2020/09/Covid-19-Advice-for-Parents-in-GM-17.9.2020.pdf>) or find it on our website's Coronavirus page (<https://manchester.coopacademies.co.uk/coronavirus/>).
- Public Health England have produced a letter for schools to distribute to parents and carers (https://content.govdelivery.com/attachments/UKDFE/2020/09/23/file_attachments/1553140/23rd%20September%20-%20PHE%20letter%20to%20parents%20and%20guardians.pdf) which explains when a person requires a coronavirus test and what the symptoms of coronavirus are
- You may also wish to read the letter from Manchester City Council's Children & Education Services (<http://manchester.coopacademies.co.uk/wp-content/uploads/sites/17/2020/09/MCC-Letter-to-parents-carers-re-Autumn-term-2020.pdf>). It reminds us all of measures such as wearing masks on public transport and the general guidance for all households in the area.

Face coverings

Thank you for your support in ensuring students remain safe around the academy at this difficult time. It has been fantastic to see how our students have responded so well to the new rules and routines. On the whole, students are coming to the academy prepared with their own mask and are wearing them as they move around the building. This has enabled us to function safely as an academy and protect each other and our families.

Whilst we understand that students may forget their mask as a one off and we need to provide spare masks, we cannot repeatedly provide masks to students who are constantly turning up without them. The academy has a limited supply of face coverings to give out. We all have a collective responsibility to ensure hygiene measures are in place throughout the academy; wearing masks is imperative in keeping students and staff safe.

From Monday, students who are persistently forgetting masks or persistently failing to wear them around the building will

be logged on Class Charts and will receive a lunchtime detention. Students who are exempt from wearing a mask for medical reasons must ensure they continue to wear their lanyards. Thank you for your continued support in keeping standards high and safety measures in place.

ILTs

Independent Learning Tasks (ILTs) for the whole half term have now been set on Google Classroom. These can be completed as homework, or in the academy Library. They are compulsory and students must complete them to develop their learning. Students who don't complete them will miss out on rewards. There is a parent section at <https://vle.cam.coop/#h.f6lqck57f3ae> (<https://vle.cam.coop/#h.f6lqck57f3ae>) explaining ILTs in more detail.

Students find ILTs by logging in to Google using their new academy Google account - it looks something like 20jbloggs99@coopmanchester.co.uk. It's important that they use this account or else they won't see their subjects. It is sometimes easier to log out of all other Google accounts first, if possible. There are help guides at <https://vle.cam.coop/help> (<https://vle.cam.coop/help>).

Where we have an email address for you, we have signed you up to receive personalised **Google Classroom email summaries** for your child. These would have come from 'Jess Tarrant (Central)' and the email asks you to accept. You will only receive these summaries once you accept. In the next few weeks, they will start telling you which tasks are coming up for your child(ren).

Some subject deadlines are set for tomorrow. Please encourage your child to have a go turning in work tomorrow. As these are the first ILTs of the year, teachers will be understanding if work is handed in a little late.